Appendix to the preparation of the budget plan

Regarding the content of the budget plan to be prepared by the participants, the WKD Network office provides the following information:

- Expense allowance of the participants (e.g. professional fee, social and health insurance, liability insurance at the place of work)
- Required funds for technical / artistic implementation (e.g. material costs)
- Travel and accommodation expenses of the participants
- If applicable: communication costs
- Expenses for setup and dismantling of the exhibition
- Tools for exhibition (e.g. exhibition podium)
- If applicable: exhibition transport (e.g. high values must be insured)
- Costs which may arise from R&D services provided by the tandem institute and/or institution

All expenses have to be indicated net.

Please note the information regarding the exhibition transport:
The transport takes place according to your project plan. If you did not specify the conditions of transport, the WKD network can provide support for the transport to the exhibition venue to a reasonable extent. Due to the variety of the expected presentation items / works, the transport supported by the WKD network takes place uninsured.